



**Umpqua Valley Development Corporation  
Board Meeting Minutes  
Monday, January 27, 2020  
2:00 pm  
Conference Call: 541-603-9450**

**Board Members Present at Meeting:** Richard Heard, Steve Loosely, Linda Samek, Nikki Messenger, Ryan Tribbett, Kelly Morgan, Gary Leif, Dallas Heard

**Board Members Absent from Meeting:** Lisa Yop

**Staff Present:** Phillip Scheuers, Kelly Bantle

**Other Attending:** Bradley Hanson, Scott Carroll

**1. Call the Meeting to Order**

The regular meeting of the Board of Directors of the Umpqua Valley Development Corporation was called to order by Board President Richard Heard at 2:01 pm. A quorum was present.

**2. Review and Approval of Minutes**

November 25, 2019, board meeting minutes were distributed to the Board for review. Kelly Morgan asked for name correction in the "other attending."

Motion: Linda Samek moved to adopt the draft minutes. Nikki Messenger seconded the motion. All members voted yes. Motion passed.

**3. Officer to the Board Report**

**Informational: Site Selection Options.**

The Officer to the Board shared a list of five sites that information will begin to be collected on. The Officer to the Board shared that during the month of February, staff will be gathering this information and prepare a report for the Board on each site. The Board shared that they approved of five sites. Gary Leif requested one additional site be considered, and the Board approved. Leif would send the site information to the Officer to the Board. No formal vote was needed.

**Informational: Site Selection Questions.**



The Officer to the Board distributed a list of questions and items staff plans to gather for each of the previously discussed sites. The Officer to the Board asked the Board if they would like anything additional on the list for staff to collect during the month of February. Richard Heard requested a question be added that would allow the Board to know if any sites have historical aspects that need to be considered. Richard Heard also requested information be collected on potential restrictions for future expansions. The Board shared then approved of the list of questions and information. No formal vote was needed.

**Other Officer of the Board Business.**

The Officer to the Board shared that he has a meeting scheduled with Oregon Solutions in the coming days. This meeting will allow him to obtain an update on the information they have received.

The Officer to the Board shared that staff was able to briefly visit with the Speaker of the House of the project at the Oregon Business Leadership Summit. The Speaker asked the staff to keep the Legislative Fiscal Office (LFO) in the loop with developments. A meeting with LFO is scheduled for the first week of the legislative session.

The Officer to the Board shared that during the month of February, four project items will be running parallel. They include (1) site selection information gathering, (2) Oregon Solutions interviews, (3) George Fox program discussions, and (4) continued talks on the DAS agreement with the state and city. Update on these items will be part of the March board meeting.

**4. Other Business**

Kelly Morgan asked the Officer of the Board about a public comment portion for future meetings. The Board discussed what the City of Roseburg, George Fox University, and Umpqua Valley Community College processes are. The Officer of the Board shared that a proposed outline for a public comment agenda item will be ready for the next board meeting.

**5. Adjourn**

Seeing no further business, the meeting was adjourned at 2:43 pm.

Minutes Submitted By: Ryan Tribbett, Officer to the Board  
Minutes Approved: June 30, 2020