



**Umpqua Valley Development Corporation
Board Meeting Minutes
Monday, November 25, 2019
2:00 pm – 3:30 pm
Mercy Medical Center, Board Conference Rm.
2700 NW Stewart Pkwy., Roseburg, OR 97471**

Board Members Present: Richard Heard, Kelly Morgan, Steve Loosely, Linda Samek (via video call), Ryan Tribbett (via conference call), Gary Leif, Lisa Yop

Board Members Absent: Dallas Heard

Staff Present: Phillip Scheuers, Kelly Bantle

Other Attending: KC Bolton (Aviva Health), Nikki Messenger (City of Roseburg), Bill Schmidt, Michael Widmer (Rogue Credit Union), Dan Bam (News Review), Bradley Hanson, Greg Davenport (George Fox University), Hallie Clark (CHI Mercy), Kelley Richardson (CHI Mercy)

1. Call the Meeting to Order

The meeting was called to order by Board President Richard Heard at 2:09 pm. A quorum was present.

2. Review and Approval of Minutes

The minutes were distributed to the Board for review. No comments or changes were noted.

Motion: Kelly Morgan moved to adopt the draft minutes. Lisa Yop seconded the motion. All members voted yes. Motion passed.

3. Officer to the Board Report

Review and approval of revised Articles of Incorporation and Bylaws.

The Officer to the Board shared that the draft revisions of the Bylaws and Articles of Incorporation were distributed in the Board meeting materials. The changes include moving Board membership from eight members to nine members. The new position would allow the City of Roseburg to delegate a member to the Board. The Officer to the Board shared that the city council will be voting to appoint an individual to the Board during this evening's council meeting. They have



verbally approved Nikki Messenger as their liaison; however, their legal counsel has asked them to take a more formal vote during a city council's meeting.

Motion: Steve Loosely moved to approve the revised articles of incorporation and bylaws as presented to the Board contingent on the City of Roseburg City Council approving this position during their city council meeting. Kelly Morgan seconded the motion. All voted yes. Motion passed.

Banking services.

The Officer of the Board shared that there is a need for basic checking and savings services for the corporation to write checks for expenditures. The corporation's bylaws allow for the Board President to enter into a services contract with a vote of the Board so long as the services do not exceed \$2,500 annually; however, the Board President would like the Board to be part of this discussions. Rogue Credit Union can provide those services. Board members asked if the City of Roseburg or the development corporation will need these services since state dollars were allocated to the city. The Officer to the Board and staff shared the need for general banking services is now to allow the corporation to pay for services that occur before other revenues from the state or city come in 2020 or 2021.

The Board President introduced Michael Widmer of the Rogue Credit Union. Michael shared the development corporation would be treated as a member, and since the credit union is member-owned, the development would be able eligible to profits like any other member. The checking and banking services will likely be free of fees.

After discussion, the staff shared that what they heard is the Board would be interested in working with Rogue Credit Union for basic services through 2020 or until we get closer to knowing what additional services the development corporation may need.

Motion: Kelly Morgan made a motion to approve using Rogue Credit Union for banking services through December 2020. Steve Loosely seconded the motion. All members voted yes. Motion passed.

Discussion: Public comment opportunities.

The Officer to the Board shared that after the last meeting, the Board had directed him to bring forward thoughts on how to manage public comment. The Officer to the Board shared that the first option was to provide notices and meeting materials in a public way other than merely sending notice to the local media. He shared that a website has been developed and launched where all public meeting notices, meeting packets, and other necessary materials will be posted. The website also allows members of the public to click a "submit public comment" button on the front page of the site which will email the Officer to the Board directly. The Officer to the Board shared that he would include an update on any public comments submitted to him during his "Officer to the Board report" at each Board meeting. He also shared there could be an opportunity to provide a segment of time during meetings to allow for public comments. The Board discussed initiating this with a time limit on public comments with additional discussion regarding if comments



should be subject to items on the current agenda. The Board took no action and directed staff to come back next meeting with a finalized recommendation.

4. Presentations: Medical Workforce Needs

Three information presentations were provided to the Board on medical workforce needs in the Roseburg area. Presenters included KC Bolton of Aviva Health, Hallie Clark and Kelley Richardson of CHI Mercy Health, and Lisa Yop of the Roseburg VA. The presentations are included in the November 25, 2019 meeting materials.

5. Other Business

Staff shared that Regional Solutions will be sending out surveys this evening.

6. Next Meeting

The next meeting was announced for December 9, 2019 at 2:00 pm.

7. Adjourn

Seeing no further business, the Board President adjourned the meeting at 3:34 pm.

Minutes Submitted By: Ryan Tribbett, Officer to the Board
Minutes Approved: January 27, 2020